



HAMPTON ROVERS AMATEUR FOOTBALL CLUB



Junior Registration Policy

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INTRODUCTION

The purpose of this document is to detail the Registration Policy and Process adopted by the HRAFC.

The objective of the Registration Policy is to ensure a rational approach to the formation of teams for a given year. To that end:

- Players re-registering at HRAFC receive priority when allocation of teams occurs for the new year providing registration takes place before a cut-off date;
- Players registered after the cut-off date and new registrations are treated on a first come, first served basis;
- Maximum numbers of 24 are allocated to teams - with some exceptions – with subsequent registrations going onto a wait list for a creation of additional teams within the age groups.

REGISTRATION PROCESS

REGISTRATION

All Registrations are to be undertaken online using HRAFC's online registration systems. No manual registration process will be available, and HRAFC will not hold registration days specifically for the purpose of registering for players.

REGISTRATION LISTS

To support the policy, three lists will be maintained for each age-group/team.

The **Priority List** will be existing HRAFC members who have re-registered between the Opening Date and the Priority Date. Any existing HRAFC member who registers **and pays** online before the Priority Date will be automatically added to the priority list.

The **Normal List** will consist of:

- A. New registrants who register and pay received at any time;
- B. Existing HRAFC members who have registered but not paid by the Priority Date;
- C. Existing HRAFC members who register and pay after the Priority Date..

A third list – the **Supplementary List** will consist of new members and existing members who have not paid by the Team Allocation Date.

All lists will be sorted by registration date and time, which will be allocated to prioritise members within each list.

TEAM ALLOCATION PROCESS

The HRAFC Registration Policy provides the following:

1. When forming teams, a maximum and minimum will be set for each team by the Junior Football Committee in conjunction with the coaches for that team;
2. Teams allocation will occur on the Team Allocation Date;
3. Teams allocations will be allocated to the maximum for each team, and will be allocated in the following order:
 - a. the Priority List;
 - b. the Normal List
 - c. The Supplementary List
4. Players beyond the limit for the first team will be placed on a waiting list for that Age Group;

5. If the minimum for the second team is not reached within a suitable period following the Team Formation Date, HRAFC shall endeavour to form a joint team with another local Bayside club. If a team cannot be formed, players on the waiting list shall be offered one of:
 - a. A refund of their membership;
 - b. An option to play in an older age group if teams are above minimum and below maximum allocations for the team;

Where the minimum for subsequent teams are met- as either HRAFC standalone teams or joint teams - the HRAFC Team Placement and Balancing Policy shall determine the team placement, rather than the registration priority as outlined in this Policy.

KEY DATES

Within the Registration Policy, the following dates shall be advised by HRAFC at the time of opening registrations:

Opening Date	The date that registrations are opened for electronic registration.
Priority Date	The date that existing HRAFC members should renew membership to be included on the Priority List.
Team Allocation Date	The date that the HRAFC Junior Football Committee allocates players to teams.

TEAM LIMITS

Age Group	Maximum Players	Minimum Players
Under 9	24	16
Under 10	24	16
Under 11	24	16
Under 12	24	16
Under 13	24	18
Under 14	26	20
Under 15	26	22
Under 16 and 17 ¹	28	22

¹ Under 16 and 17 limits will be subject to review based on the mix of Public and Private school players, and will be determined in conjunction with the Coaches.